



# Advanced Research Projects Agency for Health

## Overview:

ARPA-H (the Advanced Research Project Agency for Health) is seeking highly qualified candidates to build out our executive leadership team. ARPA-H is a new agency established with the mission of creating breakthrough solutions to America's most challenging health-related problems. ARPA-H will support high-uncertainty, high-reward programs to solve hard challenges using programmatic approaches that other agencies cannot or do not use. With a scope spanning the molecular to the societal, ARPA-H programs have the potential to radically improve everyone's health. Our streamlined awards process enables us to act quickly and catalyze cutting-edge biomedical and health research. ARPA-H will create an environment to support the best ideas from Program Managers that will bring together dynamic teams to solve the toughest health challenges. Our rigorous program design, competitive project selection process, and active program management ensure thoughtful and impactful expenditures. More information on ARPA-H can be found here: <https://arpa-h.gov/>

## Deputy Director, Mission Office (MO DD)

### Description:

Each mission office at ARPA-H defines and executes a portfolio of R&D programs designed to accelerate the deployment of health innovations to Americans. As part of office leadership, the role of a mission office deputy director (MO DD) is to work with the mission office director (MOD) to develop the Office's strategy and to build, nurture and manage a team of talented Program Managers that will create impactful programs.

ARPA-H has a Deputy Director position open in the following office:

- Scalable Solutions: which is focused on addressing challenges that include geography, distribution, manufacturing, data and information, and economies of scale to create programs that result in impactful, timely, and equitable solutions. From manufacturing next generation therapeutics and diagnostics at scale, to reaching Americans at scale even in the hardest to reach places, the Scalable Solutions MODD will help build a team of Program Managers who are investing in a portfolio of projects and programs in relevant areas.

### Key Responsibilities:

As the Deputy Director, Mission Office the incumbent will support the Director in:

- Recruiting, assessing and nurturing Program Managers.
- Helping to define the strategy of the office (with ARPA-H leadership).
- Helping to manage and balance the office's investment portfolio through active management of existing programs and development of new programs.
- Working with Program Managers and SETAS (contractors) to efficiently implement and execute programs.
- Collaborating with other offices to coordinate program efforts and develop shared business processes and program infrastructure.
- Providing input on the overall strategic mission of ARPA-H as it relates to their office.
- Serving as an additional point of contact for office personnel including program managers.



## Educational Qualifications and Requirements:

- US Citizenship
- PhD, MD or equivalent technical experience in biological/health sciences or related field (e.g., molecular and cell biology, biochemistry, biomedical engineering, chemical biology, biophysics).
- Preferred expertise in (bio)-manufacturing or other areas related to Scalable Solutions.
- 2-5+ years managerial experience.
- Proven track record managing complex technical portfolios.
- Experience in running R&D programs at ARPAs, NIH, HHS, and/or implementation at state, local and federal health agencies are a plus.

Apply at [CAREERS@ARPA-H.GOV](mailto:CAREERS@ARPA-H.GOV) Please include subject line: **Deputy Director, Mission Office (Scalable Solutions)**

**At ARPA-H, our customer is the American public, and we seek to build a mission-driven workforce that is as diverse as our customer base. We are building a culture that creates a space for visionary innovators in science, health, and in building a best-in-class ARPA organization. For this position, ARPA-H is able to use special hiring authorities that are legislatively granted that allow for a streamlined hiring and onboarding process.**

**Values Statement:** ARPA-H is dedicated to fostering a workforce that reflects the rich diversity of America. Our goal is to deliver groundbreaking health solutions that benefit all Americans, and we know the best path to reach everyone is to include everyone.

**Benefits:** The Mission Office Deputy Director will be hired at an industry-competitive salary commensurate with the selectee's qualifications and experience and ARPA-H salary guidelines. Full Federal benefits will be provided, including retirement, health and life insurance, leave, and savings plan (401(k) equivalent). Relocation and other incentives may be available.

**Equal Employment Opportunity:** Selection for this position will be based solely on merit, with no discrimination for non-merit reasons such as race, color, religion, gender, sexual orientation, national origin, political affiliation, marital status, disability, age, or membership or non-membership in an employee organization. ARPA-H encourages the application and nomination of qualified women, minorities, and individuals with disabilities.

**Standards of Conduct/Financial Disclosure:** ARPA-H inspires public confidence in our work by maintaining high ethical principles. ARPA-H employees are subject to Federal government-wide regulations and statutes as well as agency-specific regulations described on the NIH Ethics website. We encourage you to review this information. The position requires the incumbent to complete a public financial disclosure report prior to the effective date of the appointment.

**Foreign Education:** Applicants who have completed part or all of their education outside of the U.S. must have their foreign education evaluated by an accredited organization to ensure that the foreign education is equivalent to education received in accredited educational institutions in the United States. We will only accept the completed foreign education evaluation. For more information on foreign education verification, visit the <https://www.naces.org> website. Verification must be received prior to the effective date of the appointment.

**Reasonable Accommodation:** ARPA-H provides reasonable accommodations to applicants with disabilities. If you require reasonable accommodation during any part of the application and hiring process, please notify us. The decision on granting reasonable accommodation will be made on a case-by-case basis.